

Contest Toastmaster Briefing to Evaluation Speech Contestants

As Contest Toastmaster, I want to provide a brief overview of contest information for the Evaluation Contestants:

Eligibility to complete in Toastmasters Evaluation Speech Contest

Must be member in good standing and must be present to compete.

Procedure for Evaluation Speech Contest and Judging Criteria

1. At the beginning of the Evaluation contest, a 5 to 7 minute “model” speech is given by a Toastmaster member.
2. Evaluation Contestants are permitted to make preparatory notes during the model speech using the Evaluation Contestant Notes sheet provided.
3. At conclusion of the model speech, all evaluation contestants shall leave the contest room to a designated room where they shall have 5 minutes to prepare their evaluation using the Evaluation Contestant Notes Sheet.
4. Timing and preparation supervision shall be under the control of the contest sergeant at arms.
5. After 5 minutes, no further preparation shall be allowed and with the exception of the first contestant, who shall be called back as first evaluator, all other evaluation contestants shall hand all written material to the contest sergeant at arms and remain in the designated room until contest sergeant at arms indicates the contestant (in order by drawing) can return to the contest room. Preparation material shall be handed back to contestants as they are introduced to present their evaluations.
6. Contestants may not use digital or other devices during the contest to gain an unfair advantage.
7. Evaluation contestant may then remain in the contest room after their evaluation speech is completed.

Judging of Evaluation Speech Contestants is based on the following criteria:

1. Analytical Quality – clear, focused
2. Recommendations – positive, specific helpful
3. Technique – sympathetic, sensitive, motivational
4. Summation – concise, encouraging

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Speech area and Order of speeches:

All contestants will speak from the same platform or area designated by the Contest Master. Order of speakers will be determined by a drawing from the contestants under the guidance of the Contest Master.

Evaluation Speech Contest Timing Rules

1. Evaluation speeches shall be 2 to 3 minutes. Contestants who speak less than 1 minute 30 seconds or more than 3 minutes 30 seconds are disqualified.
2. Time will begin with the first word uttered by the contestant. However, should the contestant engage in definite verbal or nonverbal communication with audience (including playing of music or other sound effects), prior to reaching the speaking position and uttering the first word of the speech, the timer will activate the timing device at that point. The green light/card will be displayed at 2 minutes and remain displayed for 30 seconds. The yellow light/card will be displayed at 2 minutes and 30 seconds and remain displayed for 30 seconds. The red/light/card will be displayed at 3 minutes and remain displayed until the speech is concluded.
3. Disqualification for reason of time will not be announced.

You will now draw from these cards to determine your speaking order:

Speaker #1 _____

Speaker #2 _____

Speaker #3 _____

Speaker #4 _____

Speaker #5 _____

Speaker #6 _____

Note: if combined Area Contest – there is separate drawing for each Area