

International Speech Contest Toastmaster Script

[Club Name] or [Area __] or [Division __] Spring International Speech Contest
[Day, Month, DD, YYYY]

NOTES TO CONTEST TOASTMASTER (CONTEST MASTER)

This script serves as a guideline for the Contest Toastmaster. Please feel free to add your oomph to it.

- The contest master will receive a folder on the day of the contest that contains all the contest materials needed to perform for that day.
- Before the contest begins, ask all International speech contestants to join you somewhere in the room so they can draw a number. That number will be their speaking order in the contest. *(Numbers will be included in your contest master folder)*
- Verify that no contestant is wearing a name badge or pin that identifies his or her name and/or club name.
- Show or tell them where the speaking area begins and ends. *(You can choose to coordinate with the International Speech Contest Toastmaster to have the same speaking area)*

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- *You may be introduced by the Contest Chair, Contest Toastmaster of the Day or Contest Sergeant-at-Arms*

CONTEST INTRODUCTION

Fellow Toastmasters, Visiting Toastmaster Dignitaries and Most Welcomed Guests

Welcome to the [Club Name] OR [Area __] OR [Division __] Spring [YYYY] International Speech and Table Topics Contest. Are you ready to have some fun?

What an opportunity to hear some great speakers. The contestants selected today will represent their

if club contest insert – [CLUB NAME at the Area __ Contest] OR

if Area Contest insert – [Area __ at the Division __ Contest] OR

if Division Contest insert [Division __ at the District Contest]

on DAY, MM-DD in LOCATION, STATE

We will begin the [Club Name] or [Area #] or [Division __] International Speech Contest.

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The speaking order is: *(Repeat contestant names two times each)*

#1: _____

#2: _____

#3: _____

#4: _____

#5: _____

#6: _____

The speakers have prepared and worked hard to be here today. They deserve our respect and consideration. In the spirit of this:

- a) Please turn off all electronic devices that may produce an audible sound.
- b) The rules have been reviewed with the Chief Judge and the Contestants. The Contestants are aware of the location of the timing device.
- c) All judge's guides and ballots, counter's tally forms, and time record sheets are considered confidential.
- d) Taking of photographs during the speeches is not permitted.

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Contestants, Fellow Toastmasters, and Guests during the contest each contestant will be introduced by their first and last name and the title of their speech only. There will be one minute of silence after each speaker during which the judges will mark their ballots and contestants will set-up or remove their props. Please honor this one-minute of silence in respect and consideration to the speech contestants.

Ask the Timer to read the timing rules.

Is the Timer ready? (*Wait for response*) **Is the Chief Judge ready?** (*Wait for response*)

We are ready then. Let the International Speech Contest begin!

INTERNATIONAL SPEECH CONTEST

SPEAKER #1 :

1 (Name) _____

1 (Title) _____

* REPEAT Name and Title for Speaker #1

* **Request 1 minute of silence after the speech**

SPEAKER #2 :

2 (Name) _____

2 (Title) _____

* REPEAT Name and Title for Speaker #2

* **Request 1 minute of silence after the speech**

SPEAKER #3 :

3 (Name) _____

3 (Title) _____

* REPEAT Name and Title for Speaker #3

* **Request 1 minute of silence after the speech**

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SPEAKER 4 :

4 (Name) _____

4 (Title) _____

* REPEAT Name and Title for Speaker #4

* **Request 1 minute of silence after the speech**

SPEAKER 5 :

5 (Name) _____

5 (Title) _____

* REPEAT Name and Title for Speaker #5

* **Request 1 minute of silence after the speech**

SPEAKER 6 :

6 (Name) _____

6 (Title) _____

* REPEAT Name and Title for Speaker #6

* **Request 2 minutes of silence after the last speech**

* ***2 MINUTES OF SILENCE***

(The Timer will let you know when it has been 2 minutes)

Judge's Forms / Ballots Collected

Judges please total up your score sheets and fill out your ballot forms. Please hold up your ballot when you are ready for it to be collected.

Once the ballots have been collected. The Chief Judge and Ballot Counters will leave the room to tally them. During that time, you will interview only the contestants that are not participating in another speech contest that day)

When the Chief Judge and Ballot Counters have exited the room...

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- Ask Contestants to join you at the front of the room (***Note: International Speech contestants that plan to participate in another speech contest that day are NOT interviewed at this time, unless they have completed both contests***)
- Interview Contestants - (some questions you may want to ask contestants, also review their Speech Contestant Profiles for additional interview questions)
 - What club you belong to and how long have you been in TM?
 - What do you like about TM?
 - How have you benefited from TM?
 - What changes have you seen in yourself in terms of communication or leadership skills since joining TM?
 - What goal would you like to accomplish this TM year?
- Present Certificates of Participation

International Speech Contest – Closing Remarks

- Congratulate and thank International speech contestants.
- Inform everyone that the winners will be announced after all speech contests for that day have been completed.
- Return control to _____