

# Table Topics Speech Contest Toastmaster Script

[Club Name] or [Area \_\_] or [Division \_\_] Spring Table Topics Contest  
[ Day, Month DD, YYYY]

---

## NOTES TO CONTEST TOASTMASTER (CONTEST MASTER)

*This script serves as a guideline for the Contest Toastmaster. Please feel free to add your oomph to it.*

- The contest chair will provide the contest toastmaster with a folder on the day of the contest that contains all the contest materials needed for that day.
- Before the contest begins, ask all Table Topics speech contestants to join you somewhere in the room so they can draw a number. That number will be their speaking order in the contest. *(Numbers will be included in your contest master folder)*
- Verify that no contestant is wearing a name badge or pin that identifies his or her name and/or club name.
- Show or tell them where the speaking area begins and ends. *(Coordinate with the International Speech Contest Master to have the same speaking area)*

- 
- *You may be introduced by the Contest Chair, Contest Toastmaster of the Day or Contest Sergeant-at-Arms*

## CONTEST INTRODUCTION

Fellow Toastmasters, Visiting Toastmaster Dignitaries and Most Welcomed Guests

- It is now time for the [Club Name] or [Area #] or [Division \_\_] Table Topics Speech contest.
- Before we begin the contest, let's review a few general reminders.
  - Please turn off all electronic devices that may produce an audible sound.
  - The rules have been reviewed with the Chief Judge and the Contestants. The Contestants are aware of the location of the timing device.
  - All judge's guides and ballots, counter's tally forms, and time record sheets are considered confidential.
  - Taking of photographs during the speeches is not permitted.

# Table Topics Speech Contest Toastmaster Script

[Club Name] or [Area \_\_] or [Division\_\_] Spring Table Topics Contest  
[ Day, Month DD, YYYY]

---

- Today's contest is an opportunity to hear some of the best extemporaneous speakers in [Club Name] or [Area \_\_] or Division\_\_\_\_]. For the Table Topics Contest, the contestants will be escorted out of the room by the Sgt-At-Arms. They will be escorted back into the room one at a time based on the speaking order. In addition, no one is allowed to leave or enter the room while a contestant is speaking. You are in for a treat today as you listen to the creativity of the speakers as they present their unprepared, un-rehearsed presentations, with a topic you will hear for the first time today!
- **The speaking order is:** *(Repeat contestant names two times each)*

#1: \_\_\_\_\_

#2: \_\_\_\_\_

#3: \_\_\_\_\_

#4: \_\_\_\_\_

#5: \_\_\_\_\_

#6: \_\_\_\_\_

– *Ask the Timer to read the timing rules*

- **Is the Timer ready?** *(Wait for response)* **Is the Chief Judge ready?** *(Wait for response)*
- We are ready then. Let the Table Topics Speech Contest begin!
- Our first speaker will remain in the room. Sergeant-at-Arms, please escort the remaining contestants to another room.

# Table Topics Speech Contest Toastmaster Script

[Club Name] or [Area \_\_] or [Division \_\_] Spring Table Topics Contest  
[ Day, Month DD, YYYY]

---

After the contestants and Sergeant-at-Arms have left the room (Give a minute for them to leave the room)

- **Table Topics Contestant #1** – (Name) \_\_\_\_\_
- (Topic) *REPEAT (Topic)*
- REPEAT Contestant #1 (Name)
- ***Request 1 minute of silence after the Table Topic speech***
  
- **Table Topics Contestant #2** – (Name) \_\_\_\_\_
- (Topic) *REPEAT (Topic)*
- REPEAT Contestant #2 (Name)
- ***Request 1 minute of silence after the speech***
  
- **Table Topics Contestant #3** – (Name) \_\_\_\_\_
- (Topic) *REPEAT (Topic)*
- REPEAT Contestant #3 (Name)
- ***Request 1 minute of silence after the speech***
  
- **Table Topics Contestant #4** – (Name) \_\_\_\_\_
- (Topic) *REPEAT (Topic)*
- REPEAT Contestant #4 (Name)
- ***Request 1 minute of silence after the speech***
  
- **Table Topics Contestant #5** – (Name) \_\_\_\_\_
- (Topic) *REPEAT (Topic)*
- REPEAT Contestant #1 (Name)
- ***Request 1 minute of silence after the speech***
  
- **Table Topics Contestant #6** – (Name) \_\_\_\_\_
- (Topic) *REPEAT (Topic)*
- REPEAT Contestant #6 (Name)
- ***Request 2 minutes of silence after last speech***

# Table Topics Speech Contest Toastmaster Script

[Club Name] or [Area \_\_] or [Division \_\_] Spring Table Topics Contest  
[ Day, Month DD, YYYY]

---

## Judge's Forms / Ballots Collected

Judges please total up your score sheets and fill out your ballot forms. Please hold up your ballot when you are ready for it to be collected.

When the Chief Judge and Ballot Counters have exited the room...

- Ask Contestants to join you at the front of the room (***Table Topics Speech contestants that plan to participate in another speech contest that day are NOT interviewed at this time, unless they have completed both contests***)
- Interview Contestants - (some questions you may want to ask contestants, also review their Speech Contestant Profiles for additional interview questions)
  - What club you belong to and how long have you been in TM?
  - What do you like about TM?
  - How have you benefited from TM?
  - What changes have you seen in yourself in terms of communication or leadership skills since joining TM?
  - What goal would you like to accomplish this TM year?
- Present Certificates of Participation

## • Table Topics Contest – Closing Remarks

- Congratulate and thank the contestants.
- Inform everyone that the winners will be announced at the conclusion of the Speech Contests
- Return control to \_\_\_\_\_