

District 18 Fall Virtual Business Meeting, Wednesday, September 26, 2018

Online Meeting, 7:30pm

Online meeting and access code provided upon confirmation of attendance of meeting

Pursuant to Article X.e in the Toastmasters District Administrative By-laws; **In the event that the voting process is conducted virtually, no proxies will be permitted.** Each district council member must cast their own vote. Any active individual member who is the club president and vice president education from a member club is entitled to two votes; and any such individual member who is also entitled to a vote as a member of the district executive committee is entitled to three votes. All other members of the district council shall be limited to a maximum of two votes

We will be using ElectionBuddy to vote on the agenda items

Approximate Agenda as of September 22, 2018

Call to Order	District Sgt at Arms
Reading of the District Mission	As Designated
Welcome Remarks	Elizabeth Carter, DTM, District Director
Credentials Committee Report	Immediate Past District Director, Tony Whitten, DTM, Credentials Chair
Adoption of the Agenda (motion and second)	Elizabeth Carter, DTM, District Director
Adoption of the Spring 2018 Meeting Minutes (motion and second)	Frances Smith, Administration Manager
Confirmation of Appointments (motion and second)	Elizabeth Carter, DTM, District Director
Adoption of Audit Committee Report (motion and second)	Audit Committee Chair
Adoption of Budget (ballot voting)	Elizabeth Carter, DTM, District Director
Adoption of Speech Contests to be held during the Spring Conference (motion and second)	Elizabeth Carter, DTM, District Director
Club Growth Director's Report	Cynthia Williams, ACS, ALB
Program Quality Director's Report	Cristol Johnson, DTM
District Director's Report	Elizabeth Carter, DTM
Unfinished Business	Elizabeth Carter, DTM, District Director
New Business	Elizabeth Carter, DTM, District Director
<ul style="list-style-type: none">District 18 Proposed Addendum to the Toastmasters International Speech Contest Rulebook	John Nicodemus, DTM, District Chief Judge
Announcements	Spring Conference 2018
Adjournment	Elizabeth Carter, DTM, District Director

Toastmasters District 18
Spring Conference 2018 – District Council Business Meeting Minutes
Double Tree by Hilton, Columbia, MD
April 21, 2018

Call to Order, within the confines of Toastmasters International Guidelines, Robert Rules of Order, and the Standard Guide of Parliamentarian Procedure

The meeting was called to order at 1:52 pm by District Logistics Manager Theresa Hoeltzel, DTM followed by the introduction of District Director Tony Whitten, DTM.

Welcome Remarks

Tony Whitten, DTM District Director thanked everyone for attending the District 18 Spring Business Meeting. Acknowledged the Head Table: Elizabeth Carter, DTM Program Quality Director, Cristol Johnson, DTM Club Growth Director, Marion Boatwright, DTM, Parliamentarian, and Margaret Russ, DTM, Administration Manager.

Ground Rules – all members are welcome to attend the meeting. However, only voting members of the District Council or their proxy may deliberate. District Council is comprised of Club Presidents, VPE, Area and Division Directors, Administration Manager, Finance Manager, Public Relations Manager, Club Growth Director, Program Quality Director, District Director and the Immediate Past District Director.

Credentials Committee Report

Certification of Quorum

Oscar Zalamia, DTM, PDG

Explained the voting procedure and the explanation of the ballots and boxes.

We have 119 active clubs with two votes each yielding 238 eligible ballots. To have a Quorum we must have one-third eligible votes plus one. There were 107 ballots issued, we do have a quorum.

*When voting for Program Quality Director this was amended to 109 club ballots and 25 District Council votes for a total of 134 ballots issued.

Pearl Matibe, Chesapeake Club, President - Motion to accept Credentials Report

Mervin Bierman, Immediate Past District Director -2nd the motion

Credential report was adopted

Adoption of the Agenda

Tony Whitten, District Director asked if there were any additions to the agenda. There were none.

Laura Allen, Delmarva Toastmasters, VPE- Motion to accept the Agenda

Natasha Pierre, Division D Director – 2nd the motion

Agenda was adopted

Adoption of the Minutes from the November 4, 2017 Business Meeting

Submitted by the District Administration Manager, Margaret Russ, DTM

Theresa Hoeltzel, Phase II Toastmasters, President – Motion to accept the Minutes

Tammy Wylie, Meadeators Club, Proxy for President – 2nd the motion

Minutes were adopted as written

District Alignment Committee Report

Alignment Chair, Michael Hoy, DTM (10 minutes) presented the 2018-2019 Alignment

Plan is posted on the District 18 website under documents

It was distributed to all Presidents, Area and Division Directors prior to this conference

The members of the committee are Michael Hoy, DTM (chair); Kathy Miles DTM; Biagio Vincent Schettini, DTM; Lynne Rea Adams, DTM, PDG; Kannan Sankara, DTM, Division F Director; Melissa Smith, DTM and Natasha Pierre, Division D Director

They took the following items into consideration:

- The Realignment Plan shall serve the clubs in the most effective way possible.
- The Realignment Plan shall meet Toastmasters International Policy Requirements. For more information see the Policy and Protocol, Protocol 7.0: District Structure, 1. Club Assignments in Toastmaster International's governing documents.
- A division must have a minimum of three areas.
- Each area shall have a minimum of four clubs and no more than six clubs. It is important for the Committee to consider club growth as well as club loss when contemplating an alignment. An area may consist of three clubs only when there is a concentrated effort in process to charter a fourth club. The prospective club shall be listed with TI.
- The realignment proposal is subject to the approval of the District Council at the annual meeting on which is being held today.

One of the major issues we discussed was brought up last year on May 20, 2017 during the business meeting and that was whether Division A, which is the largest Division in District 18 needs to remain that way or should it be split up. Division A has six areas and the possibility even if split it up three and three you will have two Divisions, that would meet TI's requirements for Divisions. They got input from the Division and Area Directors, based on the input, they had discussion and they felt, at this time it was appropriate to go ahead and move forward with dividing Division A and creating another Division. The new Division would be Division G. Then they had to figure out how to have the new Division, it must have three areas. Area 34 which is currently a part of Division C would be one of those areas. They would take Area 13 which is part of Division A and join them together for the new Division. That would give them a total of 11 clubs, so they needed one more club. They would take a club from Division A – High Voltage Club which is in New Castle County and make it part of Division G to have 12 clubs in total. High Voltage would be aligned with other clubs in New Castle County. They felt these changes would make a minimum impact on all clubs involved.

There were some other issues they needed to look at. There were several clubs which were not renewing based on information they got from Toastmasters International on April 1st, there were two clubs – one in Division D and one in Division E which were not renewing. Even when they looked at Division C and moving Area 34 out of it - it would not have an impact on it because all clubs were renewing. Division C does have to have some effort made to increase membership.

There were some individual situations they had to look at also. There were some clubs which needed to be moved based on where they are geographically located. They wanted to make sure the clubs in the same area where in the same geographic area. Plan involves moving Chesapeake Club in Area 35 to Area 33 to strengthen the Area in Division C.

Division E Area 54 Mill Run Toastmasters club was moved to Area 52 to align it with others Owing Mills Clubs. Division F Area 62 LifeBridge Health Toastmasters will be moved to 64 to align with other

clubs in the geographic area. Maryland Advanced Speakers club will be moved from Division F to Division E Area 54 because the club relocated to Catonsville.

They worked hard to make sure the alignment had minimum impact on each club. They realize that some clubs may have to change their travel routine because of the alignment, that is what alignment does.

Therese Quaranta, Advanced Speakers Club, President -Motion to accept the District re-alignment as presented.

Tennille Thompson, CMS, VPE – 2nd the motion

No one stood up to amend the current motion.

A ballot is cast by those of the council using Ballot G.

The ballot count was witnessed by Laura Allen, Delmarva Toastmasters, VPE and Melinda Romay, Division A Director.

District 18 Director Reports were read while waiting for the vote.

The Results were read by Credentials Chair Oscar Zalamia, DTM, PDG

There was one disqualification.

Reject 45

Approved 81

The majority vote is to approve the new alignment as proposed

The motion is carried forward

Nominating Committee Report

Nominating Committee Chair - Lynn Rae Adams, DTM, PDG

According to the District Leadership handbook, members of the District 18 Nominating Committee considered all candidates for District office. Submitted paperwork by the deadline posted on the District website and announced through a District wide email.

District Director – Elizabeth Carter

Program Quality Director – Cristol Johnson

Club Growth Director – Theresa Hoeltzel and Cynthia Williams

Club Growth Director –

Division A – Ben Crist

Division B – none

Division C – none

Division D – none

Division E – none

Division F- none

Position	Nominee from the floor	Nominated by	Seconded by	Voting results	Round 2 voting	Total votes
Program Quality Director	Cristol Johnson	committee	n/a	60	81	134 1st
	Mona Mohamed	Gil Wagner	Nancy Jane Bailey	35	48	129 2nd
	Pearl Matibe	Michael Hoy	Dave Morris	37	X	

Club Growth Director	Theresa Hoeltzel Cynthia Williams Doug Strand	Committee Committee Robert Logan	n/a n/a Taz Ellsworth	49 70 12	n/a n/a n/a	132 1 disqualified
Division A	Ben Crist	committee				
Division B	none					
Division C	Paulette Morris	Dave Morris	Doug Strand			
Division D	Vicky Fields	Nora Wade	Liza Richards			
Division E	Pamela Mobuary	Dave Nolley	Theresa Hoeltzel			
Division F	Janice Horton-Rainsbury	Mona Mohamed	Kannan Sankara			
Division G	Claudy Joinville Catherine Demavandi	Michael Hoy Kannan Sankara	Keith Campbell Taz Ellsworth	48 71		134 120 cast 1 disqualified

Results of Recommendations, Nominations from the Floor and Voting

District Director	Elizabeth Carter
Program Quality Director	Cristol Johnson
Club Growth Director	Cynthia D. Williams
Division A Director	Ben Crist
Division B Director	
Division C Director	Paulette Morris
Division D Director	Vicky Fields
Division E Director	Pamela Mobuary
Division F Director	Janice Horton-Rainsbury
Division G Director	Catherine Demavandi

District 18 Reports from District Council will be posted on the District Website

Unfinished Business – NONE

New Business

Michael Hoy, Delmarva Toastmasters, President – Asked if there was a decision on having Fall Contests. Elizabeth Carter, Program Quality Director said there will be no District Contest in the fall. The focus effort will be on education and training. Spring conference may turn into a Friday night and Saturday. It is required to have the International Speech contest.

Adjournment

The meeting concluded at 4:53 pm.

Respectfully submitted

Margaret Russ

Margaret Russ, District 18 Administration Manager

District 18 Business Meeting- September 26, 2018

Confirmation of Appointments (Motion and second only required)

The following appointments were made by the District Director

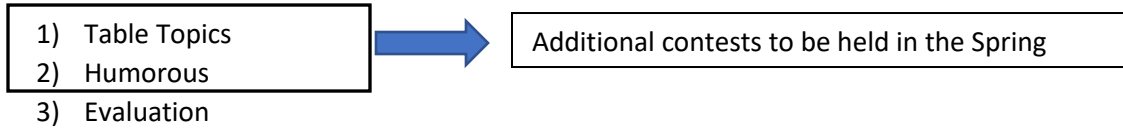
<u>Name</u>	<u>Office</u>	<u>Comment</u>
Claudy Joinville	Division B Director	No candidates at conference
Joe Fleckenstein	Division E Director	Elected Director Resigned, moved Joe from Area 21 Director
Adrienne Dillard	Area 11 Director	
Vince Fazio	Area 12 Director	
Leah Cole	Area 14 Director	
Andrew Coe	Area 15 Director	
Sandy Bowman	Area 16 Director	
Open	Area 21 Director	Now Vacant due to above
Christopher Jordan	Area 23 Director	
Brandon Abell	Area 24 Director	
Roy Wilkins	Area 32 Director	
Sherry Kuiper	Area 33 Director	
Alka Bromiley	Area 35 Director	
Anmarie Givans	Area 41 Director	
Kathleen Davis	Area 42 Director	
Beth Davis-Reinhold	Area 43 Director	
Kim Kilduff	Area 52 Director	
Terry Wallace	Area 53 Director	
Mary Bodley	Area 54 Director	
Manjula Ganapathi	Area 55 Director	
James Bartlett	Area 56 Director	
Terri Kee	Area 61 Director	
Ayon Nandi	Area 62 Director	
Tennille Coombs	Area 63 Director	
Carl Barsky	Area 64 Director	
Dennis Lawson	Area 71 Director	
Diana Curtis	Area 72 Director	
Jonathon Mallory	Area 73 Director	
Frances Smith	Administration Manager	
Michele Chynoweth	Public Relations Manager	
Jay Green	Finance Manager	
Jeff Jones	Logistics Manager	
Clyde Middleton	TLI Dean	
John Nicodemus	Chief Judge	
Marion Boatwright	Parliamentarian	
Beatrice Vilme	Webmaster	

Adoption of Speech Contests to be held in the Spring (Motion and second only required)

The International Speech Contest is required.

The membership was asked to vote on their top 2 additional contests. There were 83 responses to the question.

Ranking in highest to lowest order (graph is below)



In addition to the International Speech Contest, please choose two (2) additional contests you wish to have conducted in the Spring of 2019 (pick two out of the three):

Answer	0%	100%	Number of Response(s)	Response Ratio
Table Topics			63	75.9 %
Evaluation			42	50.6 %
Humorous			59	71.0 %
Totals			83	100%